

**REGISTRATION NOTICE TO THE CANDIDATES WHO WERE  
ADMITTED TO STUDY IN 15 BACHELOR OF TECHNOLOGY  
PROGRAMS AT RWANDA POLYTECHNIC**

**ACADEMIC YEAR 2024- 2025**

Rwanda Polytechnic (RP) would like to inform all candidates who were admitted to study in 15 Bachelor of Technology programs in its colleges, that the registration period is set from **May 13<sup>th</sup> until May 24<sup>th</sup>, 2024**.

The candidates are requested to fulfill the registration process as follows:

- Upload the passport photo and ID into the MIS;
- Upload the Advanced Diploma Certificate and transcripts into the MIS;
- Payment of the registration fee equivalent to 57,000 Frw;
- Submit their hard copies of application documents to the Director of Studies (DAS) at their college for filing purposes.

All admitted candidates will report to their respective colleges on **Monday, May 20<sup>th</sup>, 2024, from 9 am** to attend the induction program.

Attached are the steps to guide candidates during registration.

For any clarifications, kindly contact the RP Registration Coordination Officer at [uamani@rp.ac.rw](mailto:uamani@rp.ac.rw) or [admission@rp.ac.rw](mailto:admission@rp.ac.rw)

Done at Kigali, May 13th, 2024



**Dipl.-Ing. Ephrem MUSONERA**

**Deputy Vice-Chancellor -ARIA, Rwanda Polytechnic**

## Registration steps.

1. Login to RP mis through <https://mis.rp.ac.rw/>
2. Click on the **Registration** Menu on the left-hand side
3. Generate an invoice for registration fees and pay it either by clicking on **Pay** and following instructions **or** by dialing **\*700#**, typing the registration number, then type **RP where** the system requests for school code, and then confirm by providing the MoMo Pin
4. After payment, refresh, fill in the provided form, and submit the form.

**NB. After successful registration, a student will be provided with a registration proof.**

